



अपर महानिदेशक का कार्यालय
राष्ट्रीय सीमा शुल्क, अप्रत्यक्ष कर एवं नारकोटिक्स एकेडमी
आचार्यक प्रशिक्षण संस्थान, वडोदरा
दूसरी मंजिल जीएसटी भवन, सुभानपुरा, वडोदरा, गुजरात 390020, भारत
Office of the Additional Director General
National Academy of Customs, Indirect Tax and Narcotics
Zonal Campus Vadodara
2nd Floor GST Bhavan, Subhanpura, Vadodara, Gujarat 390020, India
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Vadodara, Date: 02-01-2026

Examination Notice

Sub: Conduct of Departmental Examination for Confirmation of Direct Recruit Tax Assistants for the Year 2025-26.

[Ref: Departmental Examination Rules 2024]

NACIN, Palasmundram vide their letter under F. No. NACIN/II/12/13/2024-EXAM-NACIN-PALASAMUDRAM dated 31.03.2025 has communicated the Annual Calendar of Departmental Examinations for the year 2025-2026. The undersigned is directed by the Competent Authority to notify the schedule of the Departmental Examination for Confirmation of Direct Recruits Tax Assistants. The schedule of the said Examination and the important dates are given as under;

Sl. No.	Subject	Max. marks	Pass marks	Date	Time
1	Paper I : CUSTOMS LAW AND PROCEDURES (WITH BOOKS)	100	50	04.02.2026	10.00 to 13.00 Hrs
2	Paper II :- GOODS & SERVICES TAX LAW AND PROCEDURES (WITH BOOKS)	100	50	04.02.2026	14.00 to 17.00 Hrs
3	Paper III -A: COMPUTER APPLICATION AND USE OF INTERNET (THEORY)	50	25	05.02.2026	10.00 to 11.30 Hrs
4	Paper III -B: COMPUTER APPLICATION AND USE OF INTERNET (PRACTICAL)	50	25	05.02.2026	12.00 to 13.30 Hrs
5	Paper IV: ADMINISTRATION (WITH BOOK EXCEPT FOR CONDUCT RULES)	100	50	05.02.2026	14.00 to 17.00 Hrs
6	PAPER IV: ECONOMIC AND COMMERCIAL GEOGRAPHY AND GENERAL KNOWLEDGE (WITHOUT BOOKS)	100	50	06.02.2026	10.00 to 13.00 Hrs
7	PAPER VI : HINDI	100	50	06.02.2026	14.00 to 17.00 Hrs

Note: The syllabus in detail for each paper are enclosed as Annexure-A

- The concerned CCA or Commissionerate/ Directorates shall prepare

Paper III (practical) and the tests shall be evaluated by the respective CCA or Commissionerate /Directorates.

3. The claim for exemptions from appearing in Hindi Examination shall be governed as per the instructions issued by DOPT from time to time and the decision in this regard rests with the respective jurisdictional Commissionerates. Hence, no query in this regard may be sent to NACIN.

4. The question paper shall be both in English & Hindi (except Paper-VI-Hindi). The candidates have the option to write the answer either in English or Hindi.

5. Requisition for the question papers must reach to the Additional Director (Exam), NACIN, Vadodara latest by 23.01.2026. The question paper for the said exam, in password-protected PDF format, shall be sent to the nominated authorised officer through e-mail on 02.02.2026. The password for opening the PDF file will be provided on 03.02.2026. The authorised officer shall ensure that the examination is conducted fairly and transparently. Requisition for question Papers may be sent to E-mail id: exams.nacinvdr@gov.in

6. The name, address, & Official telephone/email id of the Addl./Joint/Deputy/Assistant Commissioner who would be authorised, as a nodal officer, to conduct the examination/to whom the question papers are to be sent, should also be furnished while sending requisition for the question papers and for all correspondences.

7. This examination notice is also being posted on CBIC/NACIN website. The marks obtained in the examination shall also be displayed on CBIC/NACINs website.

8. All the Chief Commissioners' offices are requested to circulate this Notification to all the Commissionerates/ Customs Houses within their jurisdictions NACIN, Vadodara will not be communicating with any of the individual Commissionerates separately in this regard.

9. The queries regarding reservation policy, pass marks, eligibility to sit in the examination and declaration of results, etc., may not be referred to NACIN, as these decisions rest with the respective Cadre Controlling Authority/Jurisdictional Commissionerates. NACIN shall not entertain any reference in this regard.

10. NACIN Vadodara, on directions of NACIN Palasmundram, reserves the right to cancel the examination, in whole or in part, or the candidature of an officer or that of a Centre or of a cluster of centers, if it is found that unfair means were used or allowed to be used.

11. Instructions for Examination are enclosed with this letter.

आपका आभारी,

Encl: As above.

(Dr. ASHIR TYAGI)
PRINCIPAL ADDITIONAL DIRECTOR GENERAL

Copy to:

- i) All the Chief Commissioners/ Customs/ GST/ Customs (Preventive)/ Audit.
- ii) All the Directorates under CBIC.
- iii) All the Additional Director Generals, NACIN.
- iv) Webmaster for display on the CBIC/ NACIN website.

आपका आभारी,

(Dr. ASHIR TYAGI)
PRINCIPAL ADDITIONAL DIRECTOR GENERAL

Instruction for Examination

1. The details of examinations scheduled to be conducted is mentioned below.

Sl. No.	Subject	Max. marks	Pass marks	Date	Time
1	Paper I : CUSTOMS LAW AND PROCEDURES (WITH BOOKS)	100	50	04.02.2026	10.00 to 13.00 Hrs
2	Paper II :- GOODS & SERVICES TAX LAW AND PROCEDURES (WITH BOOKS)	100	50	04.02.2026	14.00 to 17.00 Hrs
3	Paper III -A: COMPUTER APPLICATION AND USE OF INTERNET (THEORY)	50	25	05.02.2026	10.00 to 11.30 Hrs
4	Paper III -B: COMPUTER APPLICATION AND USE OF INTERNET (PRACTICAL)	50	25	05.02.2026	12.00 to 13.30 Hrs
5	Paper IV: ADMINISTRATION (WITH BOOK EXCEPT FOR CONDUCT RULES)	100	50	05.02.2026	14.00 to 17.00 Hrs
6	PAPER IV: ECONOMIC AND COMMERCIAL GEOGRAPHY AND GENERAL KNOWLEDGE (WITHOUT BOOKS)	100	50	06.02.2026	10.00 to 13.00 Hrs
7	PAPER VI : HINDI	100	50	06.02.2026	14.00 to 17.00 Hrs

2. The Cadre Controlling Authority/Commissionerates/Directorates shall nominate an officer as Nodal Officer, who will function as the overall in-charge of conducting the examination, and he/she shall be responsible for conducting a free and fair examination. He/ she shall also be responsible for maintaining secrecy. The Nodal Officer shall acknowledge receipt of the password-protected PDF file to NACIN at the email ID exams.nacinvdr@gov.in . The required No(s) of Xerox copies shall be made secretly under the personal supervision of the Nodal Officer. The Nodal Officer is required to select an Invigilator to conduct the examination smoothly. The answer sheets and the attendance sheet arranged serially according to allotted Roll No(s) in sealed cover should be sent to NACIN immediately after the examination.

3. The Roll Numbers are to be allotted to the candidates in the Commissionerates / Customs Houses by their respective Cadre Controlling Office and Directorates may allot Roll Nos. at their end at the time of the nominations itself. The Template for allotting Roll Nos. is a below:

Example:

Sr No	GST/Customs/Directorate	Name of Commissionerate/Directorate (Only 4 characters to be used)	Roll No.
01	GST	Ahmedabad South	TA/GST/AhmS/01
02	CH	Kandla	TA/CH/Kand/01
03	D	DGHRD	TA/D/DGHR/01

4. The Invigilators and the Nodal Officer shall maintain confidentiality, impartiality & discipline in conducting the examination and ensure that any unfair means or cheating is not occurring in and around the examination center. NACIN, Vadodara on directions of NACIN, Palasmundram reserves the right to cancel the whole or part of the examination or that of an individual candidate or of a Centre or in a group of centers, if any unfair means are established in the examination process. It can also recommend disciplinary actions against the Nodal Officer or the Invigilators, if necessary.

5. The answer sheets shall contain either in printed form or by affixing rubber stamp, the following particulars, a sample cover page is enclosed for reference

- The Name of the Examination
- Roll No.
- Name of Center
- Date & Time of Examination
- Name of the Paper & Subject
- No. of supplementary/loose answer sheets used (The invigilator will sign the loose sheets)
- Signature of the Invigilator (on verification that all the information are correctly filled in by the candidates)
- Marks obtained and
- Signature of the Examiner/Evaluator.

The examinations shall be cancelled if the candidates write their names or use any signs/symbols, signatures, etc. in the answer sheets that will hint at the identification of the candidates in any way.

6. It shall also be notified to the candidates either in printed form or in affixed rubber stamp in the front part of the answer sheet that any attempt to disclose their names/identity and any indulgence of unfair means like copying from unauthorized sources or any behavior of the candidates that

may be considered to be cheating by the Invigilator/ Nodal Officer/NACIN shall render their examination as null and void.

7. This office shall not entertain any clarification other than that related to conducting of the examination. Any correspondence on the process/conduct of examination may be made on 0265-2398484/2392140 or exams.nacinvdr@gov.in

8. The question papers for all the subjects except paper III-B shall be set and evaluated by the NACIN, Vadodara.

9. NACIN shall publish the marks obtained by the candidates. The results shall be declared by the Cadre Controlling Authority or anybody duly authorised by him/her in accordance with the Recruitment Rules, existing instructions, and existing norms of relaxation to SC/ST & OBC Candidates issued by the Ministry/Board from time to time. Any query regarding reservation policy, pass marks, recruitment rules, eligibility and declaration of results etc. shall not be entertained by NACIN, Vadodara.

10. Use and carrying of mobile phones and any such electronic gadgets in the examination hall by the candidates is strictly prohibited during the time of examination.

Copy to:

- i) All the Chief Commissioners/ Customs/ GST/ Customs (Preventive)/ Audit.
- ii) All the Directorates under CBIC.
- iii) All the Additional Director Generals, NACIN.
- iv) Webmaster for display on the CBIC/ NACIN website.