

National Academy of Customs, Excise & Narcotics (WR), Mumbai-400 042. Training Calendar for Year **April 2019-March 2020. (FIXED COURSE)**

Sr. No	Name of the Course		Duration	Course Director	Course Co-ordinator	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	No. of times in the FY
				AD	Supdt.	Dates	Dates	Dates	Dates	Dates	Dates	Dates	Dates	Dates	Dates	Dates		
1	Administration & Establishment	Gr. A & B	1 Day	RS	Hema Venkatesh			21						13				2
2	MS Office Excel	Gr. A, B & C	3 days	GT	Sarita Bhosle				24-26						8-10			2
3	Course For Retiring Officers	Gr. A, B & C	3 Days	GT	Anita Mada		15-17			26-28			18-20			3-5		4
4	Course On Allied Acts For Customs	Gr. A, B & C	2 Days	KG	Swati Sawant							14-15						1
5	Dispute Settlement/ Litigation Process	Gr.A,B & C	2 Days	DM	Suhas Patil						16-17							1
6	Audit in ERP Environment	Gr.A& B	2 days	GT	Sarita Bhosale							10-11						1
7	Drugs Law Enforcement	Gr. A, B & C	4 days	RS	Marietta			17-20						2-5				2
8	Departmental Facilities For Staff	Gr. A, B & C	1 Day	RS	Hema Venkatesh					9								1
9	Export Promotion Schemes/Export Frauds	Gr. B (G & NG)	2 Days	KG	Swati Sawant				18-19						16-17			2
10	FEMA 1999 & Prevention of Money Laundering Act 2002	Gr. B (G & NG)	1 Day	GT	Sarita Bhosle				15									1
11	Infrastructure Development	Gr. A & B	1 day	VA	Jaffari						27							1
12	IPR, Counterfeit & Piracy	Gr. A, B, C	1 Day	RS	Suhas Patil			14						20				2
13	Financial Accounting /Advanced Excel/ Tally	Gr. A, B & C	5 days	GT	Sarita Bhosale		6-10						25-29					2
14	Official Language (Rajbhasha)	Gr. B & C	3 Days	RS	Sunita Sadhwani		20-22							16-18				2
15	Audit in Customs	Gr. B	2 days	DM	Marietta				8-9							10-11		2

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				AD	Supdt.	Dates	Dates	Dates	Dates	Dates	Dates	Dates	Dates	Dates	Dates	Dates	Dates	
16	Recovery Of Arrears & Write Off	Gr. A, B & C	1 day	KG	Reddy		24						11					2
17	Refunds & Drawback	Gr. B & C	1 Day	RS	Reddy				22									1
18	Right To Information Act, 2005	Gr. A, B & C	1 Day	RS	Hema Venkatesh			28					9					2
19	Sevottam	Gr. A & B	1 Day	KG	Reddy	5												1
20	Strengthening Of Wild Life Law Enforcement	Gr. A, B & C	2 Days	VA	Jaffari					19-20								1
21	Wellness/ Stress Management/ Yoga	Gr. A, B, C & Family Members	3 Days	GT	Anita Mada				3-5			16-18			20-22			3
22	Vigilance And Inquiry Proceedings	Gr. A, B & C	2 Days	RS	Swati Sawant					1-2								1
23	Free Trade Agreements, its misuse and Redressal mechanism	Gr A & B	2 days	VA	Sabu Varghese								7-8					1
24	Prosecution/Compounding of Offences	Gr A & B	1 day	KG	Hema Venkatesh		17									24		2
25	Women's Empowerment	Gr. A,B & C	2 days	RS	Hema Venkatesh					29-30			5-6					2
26	Use of Third Party Information to improve compliance	Gr. A,B & C	1day	KG	Suhas Patil	12					20							2
27	Intelligence, Investigation & SCN	Gr. A,B & C	3 Days	VA	Suhas Patil			24-26					4-6					2
28	Classification & Valuation (Customs)	Gr. A,B & C	3 Days	KG	Swati Sawant				29-31						22-24			2

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				AD	Supdt.	Dates	Dates	Dates	Dates	Dates	Dates	Dates	Dates	Dates	Dates	Dates	Dates	
29	Course on GEM & e-procurement	Gr. A,B & C	1 Day	VA	Radhakrishnan						6							1
30	Course on Cyber Forensic	Gr. A,B & C	3 days	KG	Sunita Sadhwani					20-22					29-31			2
31	Gender Sensitization	Gr A, B & C	2 days	VA	Sunita Sadhwani						23-24							1
32	Mandatory course for AO	Gr B & AO	5 days	RS	Hema Venkatesh												16-20	1
33	Interactive workshop for Inquiry Officers/ Presenting Officers	Gr. A,B & C	1 day	RS	Swati Sawant				5				22				13	3
34	Container Scanning and Baggage Screening Machine	Gr.B	2 days	KG	Swati Sawant			10-11						19-20				2
35	Examination of Import & Export goods	Gr B	1 DAY	VA	Marietta			7					15					2
36	Data Analytics in GST	Gr A & B	5 days	GT	Marietta					5-9						17-21		2
37	Anti-Terrorism & emerging role of Customs	Gr A	1day	RS	Sabu Varghese		6				30				13			3
38	Security market & Insurance sector	Gr A	2 days	GT	Suhas Patil				01-02				21-22				05-06	3
39	Goods & Services Tax	Gr A	2 Days	DM	Vandana Kalwani			03-04				03-04			06-07			3
40	Sensitization of officers to the cause of SC/ST officers in CBIC	Gr.A & B	1 day	GT	Sarita Bhosle				29						3			2
41	Computer Assisted Audit Programme	Gr.B	One week	KG	Radhakrishnan				08-12									1
TOTAL						2	6	8	11	7	6	4	8	7	8	4	3	74

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