



राष्ट्रीय सीमा शुल्क, अप्रत्यक्ष कर एवं  
नार्कोटिक्स अकादमी

भारत सरकार, वित्त मंत्रालय, राजस्व विभाग

नसिन कॉम्प्लैक्स, सैक्टर-29, फ़रीदाबाद-121008

**NATIONAL ACADEMY OF CUSTOMS INDIRECT TAXES & NARCOTICS**

**Government of India, Ministry of Finance, Department of Revenue**

**NACIN Complex, Sector-29, Faridabad-121008**

F. No. IX-Admn/4/84/2018

Date: 23 .09.2019

**TENDER FOR PROVIDING TENT/SHAMIANA AND SEATING ARRANGEMENT FOR THE  
PASSING OUT PARADE AT NACIN SECTOR 29 FARIDABAD ON 08.11.2019**

Bids are invited from reputed/established Contractors for PROVIDING TENT/SHAMIANA AND SEATING ARRANGEMENT FOR THE PASSING OUT PARADE AT NACIN SECTOR 29 FARIDABAD ON 08.11.2019

Interested parties/agencies who have experience for providing Tent services to Government organisations/reputed organizations and are also willing to comply with the terms and conditions annexed to this notice, may submit their bids in sealed cover superscribing “ Bid for installation of shamiana/tent at Nacin” and it may be addressed to the Joint Director,AdminNACIN. The bids should reach this office on or before 5PM on 15/10/2019 . Bids received after due date will be rejected.

Tender forms are available at the following websites:

[www.cbic.gov.in](http://www.cbic.gov.in)

[www.nacin.gov.in](http://www.nacin.gov.in)

[www.eprocure.gov.in](http://www.eprocure.gov.in)

-Sd-

(Rachna Tanwar)

Joint Director

## **1. GENERAL TERMS AND CONDITIONS**

1. The bidder should be reputed tent house service provider which should have experience of similar services of minimum 03 years preferably with some government organizations.
2. The bidder should be registered with the jurisdictional GST office and with any other agency, if required as per the existing Laws relating to this business.
3. The bidder should have adequate experience for providing tent/shamiana services and should enclose proof for having executed such works along with the technical bid.
4. The arrangement will be made at NACIN Faridabad by the bidder.
5. The bidder should provide all the details along with copies of the relevant documents as listed at Annexure -II of this tender document.
6. The bid should be accompanied with an Earnest Money Deposit of Rs. 10,000/- (Rupees Ten Thousand only) in the form of D.D. in favor of the "PAO CBEC" payable at New Delhi. The EMD of the unsuccessful bidders will be returned within 10 days of finalization of the tender. The EMD of the successful bidder will be returned on successful completion of the project.
7. There is exemption from Earnest Money Deposit (EMD) for Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME), for which they have to submit the requisite certificate.

### **Special Terms and Conditions:**

1. The arrangement of tent & seating shall be as per the direction of Joint Director in charge.
2. The party may visit the venue of arrangement before submitting the offer.
3. All the materials/items shall be arranged by the contractor at no extra claim basis. No material/item shall be issued from NACIN.
4. All the items provided at the site shall be of good quality and neat & clean. Stained curtains, sofa covers, chair covers etc. shall not be acceptable.
5. The contractor shall deploy a supervisor for supervision of full arrangement. He will follow all the instructions of the Joint Director in charge.
6. After completion of function the contractor shall remove all the arrangement at the earliest.
7. The quantity supplied in the Annexure-I to the tender indicated against Individual items may vary and will be subject to the physical visit by the selected contractor/vender .

## **2. TECHNICAL REQUIREMENTS/CONDITIONS:**

The interested vendors may submit their bid online on e-procure portal in two parts:

- 1) The Technical Bid
- 2) The Financial Bid.

The Technical Bid should cover all the technical specifications (Annexure-I) regarding the seating arrangement. All the necessary documents as required in the General Terms and Conditions should be enclosed to their Technical Bid.

The Financial Bid should cover the pricing of the project indicating the tax factor separately. The pricing should include all material and installation charges which should be shown separately in the bid. Rates will be quoted in figures and words and in the event of any difference in these two rates, the rates quoted in words shall prevail.

The Technical Bid will be opened first and the Financial Bids of only those who have qualified in the Technical Bids will be opened later.

The bidder should also indicate the time frame in which he would complete the project along with the Technical bid which should be accepted by NACIN, Faridabad. In the event he fails to do so in the stipulated time, NACIN reserves the right to impose a penalty of 25% of the contract amount on the bidder.

Payments will be made to the bidder in full only on successful completion of the project and on due certification of the officer In-charge at NACIN for monitoring the project. The Pr. DG, NACIN shall be at liberty to withhold any payments in full or in part for any default in supply or installation of the product.

The Pr. DG, NACIN reserves the right to award the contract in full or in part without assigning any reasons.

The Pr. DG, NACIN, Faridabad reserves the right to reject any tender without assigning any reasons thereof.

## DATA SHEET

Si. No.	Item	Description
1	Name of Organisation	<b>NACIN, Faridabad</b>
2	Tender Inviting Authority	<b>Joint Director, NACIN, Faridabad</b>
3	Tender Name	<b>PROVIDING TENT/SHAMIANA AND SEATING ARRAGEMENT FOR THE PASSING OUT PARADE AT NACIN SECTOR 29 FARIDABAD ON 08.11.2019</b>
4	Method of Selection	<b>Limited Tender</b>
5	Availability of Tender Documents	To be downloaded from Central Public Procurement Portal as it is e published.
6	Date and time of Tender notice issuance	<b>23.09.2019 05:00 PM (17:00 Hrs).</b>
7	Last date and time for Bid/Proposal submission (On or before)	<b>15.10.2019 05:00 PM (17:00 Hrs).</b>
8	Bid Opening Time, Date & Venue	<b>16.10.2019 05:00 PM (17:00 Hrs). at NACIN, Faridabad, NACIN Complex, Sector 29, Faridabad 121 008</b>
9	Language of Bid Submission	<b>ENGLISH</b>
10	Currency	<b>Indian Rupees (INR)</b>
11	Name and Address for Communication and seeking clarification	<b>Sh. Jatinder Khurana, Superintendent Phone: 0129-2504652, 9560875402</b>

Encls:

Annexure-I

Annexure-II

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(Rachna Tanwar)  
Joint Director

Copy to :-

(1) Notice Board

(2) The Web Manager, NACIN Complex, Sector 29, Faridabad – 121008 for wide publicity through departmental website.

(3) The Web Master, CBIC, New Delhi with a request to upload the same on the official website.

## Annexure-I

**Name of Work : Providing Tent/ Shamiana & seating arrangement for FOR THE PASSING OUT PARADE AT NACIN SECTOR 29 FARIDABAD ON 08.11.2019.**

Sl. No	Description of Items	Qty.(	Rate in Words (Rs)	Rate in Figure (Rs)	Amount (Rs.)
1	Water Proof Trust Pandal of size 60'x75' (in feet)	01Nos			
2	VIP Pandal 20X30(in feet)	01 Nos.			
3	Pandal for food for families 30X65(in feet) water proof.  75X60(in feet) Open Pandal  Walls to be covered.	01 Nos  01Nos.			
4	Pandal for Drivers 15X30(in feet)	01Nos.			
5	Sofa set two seater with covers & cushions	10 Nos.			
6	4 Maharaja carpets 5'x15'	30 Nos.			
7	Banquet chairs with covers.	500 Nos			
8	Table with white cover & frills	60 Nos.			
9	Curtain with pole 15'x 12'	80 Nos.			
10	Round tables with white cover frills	15 Nos.			
11	High speed Pedestal Fans& two tower AC	20 2Nos			
12	Setting charges	L.S.			
13	Cartage	L.S.			
14	Mike Set (Podium, LED etc.)	01 Nos.			
15	Two Display Panel only LED	02 Nos.			
	Total Amount (Rs)				

- GST as extra applicable.

2. All the material supplied should be of high quality & of reputed brands.
3. Samples of the materials should be shown to tender committee of the project before the work is started.
4. Bidder can visit NACIN on any working day between 3pm to 5 pm to see the site where function to be organized.
5. Any other technical requirements beyond the scope of the above referred specifications may be brought to the notice of NACIN at the time of opening of bid and NACIN reserves the right to accept or reject the same.

**ANNEXURE –II**

<b>Sl.no.</b>	<b>Details</b>	
01	Name, Address and Telephone No of the organization	
02	Name of the Proprietor/Partner/Director	
03	Contact person with mobile No.	
04	PAN No. of the firm	
05	GST registration No.	
06	No of years' experience of similar supply with government organization.	
07	Whether the supplier is registered with MSME ? Yes or No.	
08	Any other information considered necessary	