

IMMEDIATE

No.22011/9/98-Estt(D)
Government of India
Ministry of Personnel, Public Grievance and Pensions
(Department of Personnel and Training)

New Delhi-110001
October 6, 1999

OFFICE MEMORANDUM

Subject:-Procedure to be observed by the Departmental Promotion Committees (DPC) - Model Calendar for DPCs - "CHAIN VACANCIES" - clarification regarding -

The undersigned is directed to invite reference to the Department of Personnel and Training Office Memorandum of even number dated September 8, 1998 on the subject cited above. Paragraph-7 of the said Office Memorandum, inter-alia, provides that DPC for the concerned grade may take into account the existing and clear anticipated vacancies due to retirement, etc in the concerned grade as well as "chain vacancies" on account of retirement etc in the higher grades which can be clearly anticipated in the same vacancy year. References are being received in the Department of Personnel and Training seeking clarifications as to whether the "chain vacancies" in the higher grades may include vacancies arising on account of promotion also in the higher grades.

2. The aforesaid matter has been considered in consultation with the Union Public Service Commission. Accordingly, it is hereby clarified that the "chain vacancies" on account of retirement, etc in the higher grades in a vacancy (panel) year shall include:-

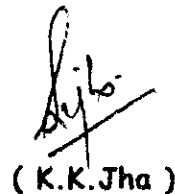
The vacancies which can be clearly anticipated as likely to become available in the concerned grade by promotion of officers of the service to higher grades during that vacancy (panel) year. (Expected promotion to the higher grades under the Model Calendar for DPCs would normally be against vacancies arising by retirement in all the higher grades/hierarchy - as per paragraph 7 of the Office Memorandum dated September 8, 1998).

For the sake of illustration, if a panel is being prepared for promotion to JTS, the chain vacancies in the higher grades in that vacancy (panel) year shall include vacancies arising on account of retirement in STS, JAG, NFSG and SAG etc in the same panel year i.e. if four officers are retiring in STS, three officers in JAG and two in NFSG and one in SAG in the panel year, the total number of anticipated chain vacancies for JTS in the said panel year shall be 10.

3. With the Model Calendar for DPCs coming into operation, panels for various grades of a cadre would become available well in time. Moreover, in terms of paragraph 6 of the Department of Personnel and Training Office Memorandum No.22011/9/98-Estt(D) dated 8.9.1998, an occasion may arise necessitating preparation of a fresh panel for the same year/grade during the currency of the earlier panel prepared for the purpose. It shall, therefore, be ensured that officers included in the earlier panel are promoted before officers from the next panel are picked up.

4. Ministries/Departments are requested to give wide circulation to these clarifications for general guidance in the matter and to ensure strict adherence to the time-schedule prescribed in the Model Calendar for DPCs including the position clarified in the preceding paragraphs for successful operation of these instructions.

5. Hindi version will follow.



(K.K.Jha)
Director(Establishment)

To:-

All Ministries/Departments of the Government of India

Copy to:-

- (i) The Union Public Service Commission (with reference to their Office Memorandum No.10/1/98-AU(C) dated September 8, 1999), Shajahan Road, New Delhi 110011.
- (ii) The Establishment Officer, DoP&T, New Delhi.
- (iii) The Staff Selection Commission, New Delhi.
- (iv) The Rajya Sabha Secretariat, New Delhi.
- (v) Lok Sabha Secretariat, New Delhi.
- (vi) The President's Secretariat, New Delhi.
- (vii) The Comptroller and Auditor General of India, New Delhi.
- (viii) All attached offices under the Ministry of Personnel, Public Grievances and Pensions.
- (ix) All officers and Sections in the Department of Personnel and Training
- (x) Establishment (B) Section, DoP&T, New Delhi.
- (xi) Establishment (D) Section, DOPT - 200 copies.