

File no. 12036/1/2016-Pol.III
Government of India
Ministry of Urban Development
Directorate of Estates
Policy Division

Nirman Bhawan, New Delhi, 110108
Dated //th April, 2017

OFFICE MEMORANDUM

Subject: Rate of licence fee and damages to be recovered from Ministries/ Departments and other eligible offices which have been provided office space under General Pool Office Accommodations (GPOA).


The recommendation of Expenditure Management Commission in the report of September 2015 for rationalisation and optimum utilisation of office space and prescribing a single rate of licence fee to be recovered from Ministries/ Departments and other eligible office which have been provided office space under General Pool Office Accommodation (GPOA) have been considered in this Directorate and it has been decided to recover licence fee from all eligible offices, which are operating from GPOA allotted by the Directorate of Estates, in all cities of the country as under:

Type of office building structure	Rate of Single licence fee
Upto 4 storeys	Rs. 29.00 per Sq. ft per month
Above 4 storeys	Rs 36.00 per Sq. ft per month

2. The damage rates may be charged at the rate of 10 times of the above mentioned rates of license fee in case of unauthorised occupation of GPOA, w.e.f. the date the occupation of GPOA is declared as 'unauthorised', and also for violation of norms of GPOA, w.e.f the date as Directorate of Estates will fix from case-to-case basis. The rates of damage will automatically get revised as and when the rate of normal Licence Fee for GPOA will be revised.

3. These rate will be effective from 01.04.2017.

4. This issues with the concurrence of Integrated Finance Division of M/o Urban Development vide Dy. No. 278/IFD/2017, dated 27.2.2017 and approval of the Hon'ble UDM vide.

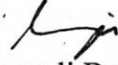

-(Swarnali Banerjee)
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To,

1. All Ministries/Departments of GoI.
2. The Department of Expenditure, Ministry of Finance, North Block, New Delhi
3. Ministry of Urban Development (IFD)
4. The Executive Engineer (Licence Fee), CPWD, Nirman Bhawan, New Delhi.
5. Dy. Director (O&M), Dte. Of Estates, Nirman Bhawan, New Delhi – with a request to take necessary action to inform the parties concerned.
6. All officers and sections in the Dte. Of Estates, New Delhi
7. All Regional offices of Dte. of Estates, New Delhi./ EM s of CPWD.

Copy for information to ;

1. PS to Hon'ble UDM/ Hon'ble MoS (UD)
2. PPS to Secretary (UD), M/o UD, Nirman Bhawan, New Delhi
3. PPS to JS (L&E), M/o UD, Nirman Bhawan, New Delhi
4. PS to DE-I, M/o UD, Nirman Bhawan, New Delhi
5. Sr. Technical Director, NIC, 418-C, Nirman Bhawan New Delhi –with a request to upload this OM on the website of this Directorate.



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