

I/1019681/2023

Annual Training Calendar 2023-24												NACIN, PATNA						
Sl No.	Name of the Training	Month	Level of participants	Duration of Training	No. of Courses per year	Total training days	April	May	June	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MARCH
1	NDPS Act, search, Seizure, Investigation & Drawl of sample	June, Oct	Group A & B	2	2	4			1&2				10 &11					
2	Inspection, Search, Seizure & Arrest with dummy Exercise under Customs Act,1962	July, Nov	Group A & B	1	2	2				4				1				
3	Pension Rules & Retirement Benefits	Apr, Sep	Group A, B & C	1	2	2	13					5						
4	GeM Portal and E-Procurement	Oct, Feb	Group B & C	1	2	2							6				16	
5	Induction course for Newly recruited/ Promoted TA	May	Group C Non Gazetted	2 weeks	1	10		8 to 22 May										
6	Vigilance procedure & disposal of disciplinary Cases	Apr, Aug, Jan	Group A & B	2	3	6	5 & 6				10&11					4&5		
7	Inspection, search seizure & Demand & recovery under GST	June, Oct, Feb	Group A & B	2	3	6			8&9				4&5				8&9	
8	Mandatory training of E.A for promotion to the grade of A.O	July	Group B Non Gazetted	3 weeks	1	15				3 to 21 Jul								

I/1019681/2023

9	GFR 2017, PFMS, EIS, Bhavishya	Aug, Feb	Group A, B & C	1	2	2					8						14	
10	Leave Rules	Apr, Sep	Group A, B & C	1	2	2	11					22						
11	Adjudication, Revision & appeal along with SOP for litigation management	Aug, Feb	Group A & B	2	2	4					2&3						1&2	
12	Mandatory training of LDC for promotion to the grade of TA	Dec	Group C Non Gazetted	3 weeks	1	15									4 to 22 Dec			
13	Induction course for Newly recruited/Promoted Inspector	Jun to Sep	Group B Non Gazetted	14 weeks	1	70			5 jun to 12 Sep									
14	RTI Act' 2005 & Related cases	Jul, Oct, Jan	Group A & B	1	3	3				18			13			2		
15	(i) Conduct Rules (ii) Vigilance Clearances- Its impact in totality	June, Nov, Mar	Group A, B & C	2	3	6			15&16					29 & 30				5&6
16	Gender Sensitization	Oct	Group A, B & C	1	1	1							12					
17	Country of Origin Rule	Jan	Group A & B	1	1	1										17		
18	GST Audit (Refresher Course)	Apr, Jul, Jan	Group A & B	2	3	6	27 & 28			12 & 13						24 & 25		
19	Green Customs	Nov	Group A & B	1	1	1								3				
20	E-Office	Apr, Sep, Dec,	Group A, B & C	1	3	3	18					18			13			

I/1019681/2023

21	Export Promotion Scheme, Free Trade agreement , AA/DFIB, DBK, Deemed Export	March	Group A & B	2	1	2												14 & 15
22	Rajbhasha	May, Dec	Group A, B & C	1	2	2		2							15			
23	Process & Key consideration of faceless Assesment	Jan	Group A & B	1	1	1										10		
24	Impact of GST on Real Estate and Construction Service	May	Group A & B	1	1	1		4										
25	Baggage Rule	Sep, Feb	Group A & B	1	2	2						26					21	
26	Welfare Measures for departmental officers	May, Dec	Group A, B & C	1	2	2		26							8			
27	GST Return & Scrutiny , Input Tax Credit & Its Misuse	July, Nov, Mar	Group A & B	2	3	6				26 & 27				7&8				28 & 29
28	Functionalities of AIO & its Uses	Aug, Dec	Group A & B	1	2	2					22				1			
29	Refund under GST Act	June, Sep, March	Group A & B	1	3	3			23			20						21
30	Mandatory training of Inspectors for promotion to the grade of Supdt.	Aug	Group B Non Gazetted	3 weeks	1	15					7 to 28 Aug							

I/1019681/2023

31	TDS under GST	March	Group B&C	1	1	1												8
32	Personality development & leadership quality	May	Group A, B & C	1	1	1		30										
33	Mandatory training to officers posted in GST Audit wing	Sep	Group A & B	1 week	1	5							11 to 15 Sep					
34	(i) VRS (ii) Compulsory Retirement u/R56 (j) & CR under Disciplinary Proceedings	June, Dec	Group A, B & C	2	2	4			20 & 21							27 & 28		
				62	208	5	5	6	5	5	6	5	4	6	5	5	5	5

Mandatory Training	Period	Month
Insp to Supdt	3 weeks	Aug
EA to AO	3 weeks	July
LDC to TA	3 weeks	Dec
GST (Audit) officers	1 week	Sept

Induction Training	Period	Month
TA	2 weeks	May
Inspector	14 weeks	Jun-Sep

Scheduled Training	Courses	Days
28	56	78

(Ashutosh Kumar)
Deputy Durector,
Zonal Campus, NACIN, Patna

